

MINUTES

OF THE 13 JULY 1981

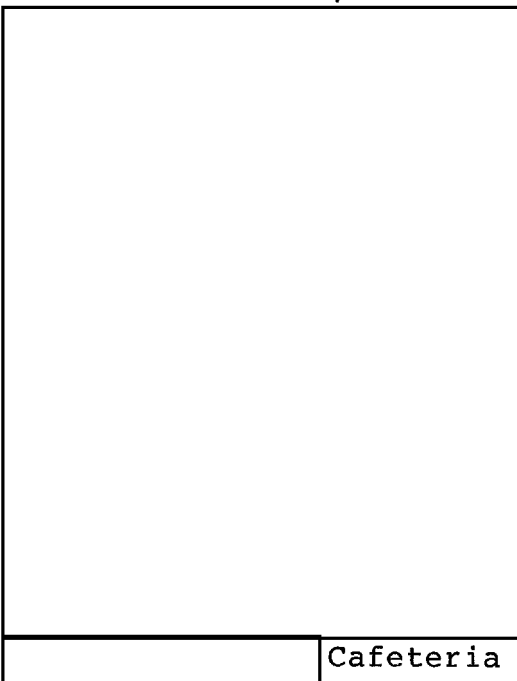
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hrs. in Room 7D32 Headquarters. Present were:

Members: Bruce T. Johnson, Chairman

Consultant:

Representatives:



Cafeteria Committee

2. The minutes of the 8 June 1981 meeting were approved as submitted.

3. Old Business:

- a. [redacted] reported on the protection of Directors' portraits. She consulted with Randy Ash connected with the Baltimore Museum and Christine Daulton of the Museum in Richmond and they could not determine the exact cause of the damage unless the portraits were taken to their studios and part of the varnish removed to determine if it was lead white or the portrait was varnished too soon. A list of questions was recieved from the consultants and a letter was sent to the artist and he said he'd see what he could do. The fee for consulting is \$100. [redacted] suggested that we should form a committee to identify a number of portrait painters who might be employed to paint portraits in the future.

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- 25X1 b. [] reported on the lighting of the Presidents' photographs. He checked last week and there is now only one light on. This could be an energy efficient measure, but he will check again.
- 25X1 c. [] reported the lighting on the employee bulletin boards has been reactivated. (C)
- 25X1 d. [] reported that she had sent a commitment of funds to OL last week for directional signs. She ordered large colored block signs to point to elevator banks, floor plan directories near elevators on all floors showing the floor plan for the whole floor with a "you are here" indicator, new restricted area signs, new signs for the main reception and badge office, and new signs for the doorways leading to the cafeterias. The contract will go out to six companies for bids.
- 25X1 e. [] reported on display cases. One company, Show-Tell, would build the cases for us if we gave them the design. Mr. Johnson suggested a committee be formed to come up with the design. 25X1
- 25X1 [] []
4. New Business:
- 25X1 a. [] whether the FAC or OL should fund the suggested pathway from southwest entrance to the south loading dock. The Commission decided not to allocate FAC funds for the purpose, but to urge OL to fund it when possible.
- b. Mr. Johnson reported he had received a response from the DCI regarding a suggested meeting with Vincent Melzac. The DCI suggested a letter be sent instead. Mr. Johnson noted that this should be linked to the hanging of new pictures from the Melzac collection.
- c. The matter of ribbons for the Photography Exhibit was brought up [] reported that the EAA is responsible for providing ribbons to the winners. 25X1
- 25X1 d. [] reported that the medical exhibit will go up on 13 July and will be up until 14 September. The Employee Exhibit has been moved up to the second week of October to make room for an EEO Exhibit.

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- e. [redacted] Co-chairman of the Cafeteria Committee, was at the meeting and requested the approval of the FAC for several proposals for the cafeteria. The upstairs of the South Cafeteria which currently houses the Rendezvous Room is being closed to make room for language training facilities. This means that the downstairs of the cafeteria will have to accommodate the overflow of people which amounts to approximately 50 a day. The Cafeteria Committee suggested that planters be removed from the cafeteria to provide more room and that additional tables be provided to accommodate the additional people. It had been suggested that the bay to the right of the entrance to the South Cafeteria be blocked off to use as the Rendezvous Room. The FAC registered general acceptance of the need to remove the planters but objected to the use of the already limited South Cafeteria space for the Rendezvous Room. It was suggested that a Rendezvous Room area in North Cafeteria would be available for use by outside guests. The Cafeteria Committee was urged to minimize the visibility of the furniture brought down from the balcony (it being unlike the rest of the tables and chairs), by clustering it in the back of the South Cafeteria or using it in the North Cafeteria, perhaps in a reestablished Rendezvous Room. [redacted] Chairman of the Work Environment Committee, volunteered to investigate other possible locations for the cafeteria planting boxes.

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5. The next FAC meeting will be on 10 August from 1100 - 1200 hrs. in Room 7D32 Headquarters.

6. Mr. Johnson adjourned the meeting at 1210 hrs.

[redacted]

Bruce T. Johnson

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